



441 Freedom Parkway NE
Atlanta, GA 30307

<http://www.jimmycarterlibrary.gov>

Office of the Staff Secretary: A Guide to Its Records at the Jimmy Carter Library

Collection Summary

Creator: Office of the Staff Secretary

Title: Office of the Staff Secretary

Dates: 1976-1981

Quantity: 125 linear feet linear feet open for research, 300 Containers

Identification:

Accession Number: 80-1

Archival Research Catalog (ARC) Identification Number: 1099

Scope and Content:

The files consist of correspondence, memoranda, notes, speeches, briefing material, daily schedules, press releases, photographs, newspaper clippings, and miscellaneous printed material that represent the function of the Office of the Staff Secretary.

The Presidential Handwriting File primarily consists of the daily contents of the President's outbox, filed chronologically according to the date when each item left the Oval Office. The Staff Secretary generally did not handle some types of material: personal and public correspondence, Congressional correspondence, and security-classified documents generated by the National Security Advisor and his staff. Although scattered examples of this material can be found in the files, Susan Clough, the President's administrative assistant, handled his personal correspondence; the White House correspondence unit coordinated public mail; and the Congressional Liaison Staff was responsible for communications with Congressmen and Senators. In similar fashion, National Security Advisor Zbigniew Brzezinski and his staff personally delivered most foreign policy documents to the Oval Office.

Creator Information: Office of the Staff Secretary

The Staff Secretary is a position in the White House Office responsible for managing communications to the president and circulating documents among senior staff for comment. To provide internal coordination, the Staff Secretary's Office manages the paper flow to and from the President. Sometimes described as "the nerve center of the White House," the position was first created under President Dwight D. Eisenhower.

The Staff Secretary's Office served as the principal conduit for much of the paperwork sent to the President by White House advisors and agency officials. In the Carter White House, this office consisted of three full-time employees: The Staff Secretary (Rick Hutcheson), the Deputy Staff Secretary (Bill Simon), and the Confidential Assistant (Patty Maloomian). After receiving a document which required a Presidential decision, Hutcheson circulated copies to the appropriate agencies and/or White House advisors for comment. He then compiled and summarized these staff comments, attached a cover memorandum, and sent the entire package to the President. President Carter often penned handwritten responses on the documents, and Hutcheson sent copies of these remarks to the interested parties.

Biographical information on key office Personnel is located at the end of the finding aid.

Restrictions:

Restrictions on Access: These papers contain documents restricted in accordance with Executive Order 12356, which governs National Security policies, and material which has been closed in accordance with the donor's deed of gift.

Terms Governing Use and Reproduction: Copyright interest in these papers has been donated to the United States Government. Some of the records may be subject to copyright restrictions. (i.e. newspapers, publications, etc) Researchers should contact the publisher for further information.

Related Material:

Related Materials in this repository: White House Central File, Subject File, FG 6-1-1/Hutcheson, Richard and FG 6-1-1/Simon, William; Appointments/Scheduling/Advance Office, Presidential Diary Office files.

Index Terms:

Persons: Rick Hutcheson, Bill Simon, Tom Jones

Organizations: White House Central File Staff

Types of Material: Correspondence, memoranda, notes, speeches, briefing material, daily schedules, press releases, photographs and newspaper clippings

Administrative Information:

Preferred citation: [Type of Document], [Names of Sender and Recipient or Title of Document], [Date], [Collection Title], [Series Title], [Folder Title], [Box Number], Jimmy Carter Presidential Library.

Acquisition Information: These historical Materials were received under provisions of the instrument of gift that Jimmy Carter signed January 31, 1981.

Processing information: The first series of the collection was opened in 1988. Subsequent series in the collection were opened in 1989, 1990 and 1991. The open dates are indicated in the series scope and content.

System of Arrangement:

The records of the Staff Secretary are divided into 14 series:

Series Title	Series ID (ARC)
1976 Campaign Transition File	148838
Presidential Files	148878
Enrolled Bill Notification Memoranda	149910
Presidential Paper Flow Control Logs	149912
Presidential Telephone Calls – Backup Material	149916
Staff Cover Memoranda (“Blue Card Info”)	149919
Staff Scheduling Memoranda	149939
Status of Presidential Request Memoranda	149944
Presidential Briefing Material Relating to the Billy Carter Libyan Investigation	149947
Rick Hutcheson’s Subject Files	149957
Rick Hutcheson/Bill Simon Chronological File	150040
Bill Simon’s 1976 Campaign and Transition File	150012
Bill Simon’s Subject File	150037
1980 Campaign File	150126

Detailed Description of the Series

1976 Campaign Transition File

Scope and Content: This series was opened in 1988. Containers 1-3. This series contains correspondence, memoranda, notes, briefing material, speeches, telephone call logs, and White House organizational charts. The material mainly relates to Presidential appointments to White House Offices and Cabinet selection; foreign policy, domestic policy, government reorganization, potential political problems, & Congressional relations. Arranged alphabetically. *(Folder titles are in bold; subject descriptors are listed below the folder title.*

Container List:

Container 1

Archives [State of Georgia---Presidential Campaign Records Transfer]

Budget, 1978

Cabinet Selection—Political Problems, 11/76-1/77

National Security Advisor

Secretary of Defense

Attorney General

Caddell, Patrick, [12/76-1/77]

Consumer Confidence

Campaign—Miscellaneous, 6/76-10/76

Campaign Strategy

Carter-Mondale Policy Planning Group—Carter's Copy

Talent Inventory Program

Classified Record Transfer Form

Code of Ethics, 12/76

Letters of Commitment

Conflict of Interest

Code of Ethics

Confidential File, 11/76-1/77

China, Peoples Republic of

Mansfield, Michael J. (Mike) (Sen.)

Senate Foreign Relations Committee

Congressional Relations, 11/76-12/76

Senate Foreign Relations Committee

House Foreign Relations Committee

[Consumer Advocacy Briefing—Options Paper, 11/16/76]

Agency for Consumer Advocacy

Domestic Policy, 11/76-1/77

Senate Interior Committee

Energy Program

New York City, NY

Welfare

Tax Reform

Democratic National Committee, 1/12/77

Foreign Policy, [10/76-11/76]

Middle East

Ribicoff, Abraham A. (Sen.)

Soviet Union (Russia), Also Listed as USSR (Union of Soviet Socialist Republics)

Foreign Policy Defense Advisory Committee

International Financial System

Container 2

Foreign Policy, [10/76-1/77] [1-3]

Iraq

Bourne, Peter

Blumenthal, Michael

Economic Summit Meeting

Foreign Policy Information, 10/76-12/76

Soviet Union (Russia)

Brezhnev, Leonid I.

Morocco

King Hassan II

Government Organization, 11/76-1/77

Government Reorganization

Energy Reorganization

Council on Environmental Quality (CEQ)
[Inaugural Speech Drafts—Notes and Suggestions] [1-2]
Caddell, Pat
Bourne, Peter
King, Mary
Inauguration—[Memos and Ticket Requests, 10/76-12/76]
Mail Reports, 11/76
Meetings with Ford Cabinet, 11/76
Simon, William E.
Lynn, James T.
Mathews, Forest D. F
Burns, Arthur
Memoranda [from Maxie Wells, 11/29/76-1/15/77]
Military Aides, 11/76
1970 Campaign
Rafshoon, Gerald
Oath of Office, 1/20/77
Pentagon Briefing, 12/76
Phone Calls, 11/76-12/76
Political Problems—Political File, 8/76-1/77
National League of Cities
Armed Forces –US Navy
Shipbuilding
Carter Administration Agenda
Governors
Jackson, Henry M. (Sen.)
Presidential Handwriting Prior to January 20, 1977 [6/76-1/77]
Pastore, John O. (Sen.)
Nuclear Energy
Presidential Pay
Secret Service, [11/10/76]
Speeches, 10/76-11/76
Steel Price Increase, 11/76-12/76
National Steel Corporation
Transition Budget, 11/76
Affirmative Action Programs
Budget
Transition Letters Unfiled, 10/76-1/77

Container 3
Vice President's Role, 12/76
White House Organization, 11/76-1/77
White House Staff
White House Office on Volunteers, 11/76
Why Not the Best? Info, 11/76

[Return to series list](#)

Presidential Files

Scope and Content: This series was opened in 1989. Containers 4-217. This series contains correspondence, memoranda, notes, briefing material, speeches, schedules, photographs, graphs, clippings, and miscellaneous printed material. The material in this series includes the best daily documentation for the Carter Presidency. Although one can find some material in this file on virtually every important domestic issue of the Carter era, this series is particularly valuable because of the voluminous material relating to energy policy, economic issues, and political developments. Moreover, drafts of most of President Carter's major speeches and statements can be found in the series. The material consists of the daily contents of the President's outbox, often penned with his handwritten responses on the documents and sent to the interested parties by Rick Hutcheson. Arranged chronologically according to the date when each item left the Oval Office.

(Folder titles are in bold; subject descriptors are listed below the folder title.)

Container List:

Container 4

1/21/77

Veterans

Welfare Reform

Bundy, McGeorge

1/22/77

Sorenson, Theodore

Director of Central Intelligence (DCI)

Veterans

Employment

1/23/77

Television Broadcasting

Cabinet

Council of Economic Advisors (CEA)

Schultz, Charles

Economic Policy

Secret Service

Carter, Jason

1/24/77

Cabinet

White House

Natural Gas

"Fireside Chat"

Speechwriting,

Crandall, Robert

Council on Wage and Price Stability (COWPS)
Smith, Gerard
Presidential Advisory Board
Director of Central Intelligence
Department of Agriculture (USDA)
Department of Labor (DOL)

1/25/77

Schmidt, Helmut
Germany, Federal Republic of
Labor
Wyeth, James
Government Reorganization
Treasury, Department of
Energy Program
Veteran's Administration
Meany, George
Kirkland, Lane
““Fireside Chat””
Drug Control Policy
Congress

1/26/77

Emergency Natural Gas Act
Press
United Nations
Young, Andrew
Ambassadors (US)
U.S. Marshals
District Attorneys
Maryland
Virginia
Attorney General
Bell, Griffin
White House Staff

1/27/77

Secretary of Labor
Marshall, Ray
National Prayer Breakfast
Department of Housing and Urban Development (HUD)
Civil Aeronautics Board (CAB)
Press

1/28/77

Natural Gas

Giaimo, Robert N. (Cong.)
House Budget Committee
Economic Policy
Human Rights
Department of Labor
Television, "Roots"

1/29/77

Florida,
Economic Policy

1/31/77

Clean Air Act
Warnke, Paul
Arms Control and Disarmament Agency (ACDA)
Pittsburgh, PA
Limousine Limitation Act
Food Stamps

2/1/77

Election Reform Proposals
"Fireside Chats"
Community Services Administration (CSA)

Container 5

2/2/77 [1]

Paperwork Reduction
Freeman, Orville
Interstate Highway System
New York City, NY
Economic Policy

2/2/77 [2]

First Lady
Democratic National Committee (DNC)
Presidential Appointments
Ohio
"Fireside Chats"

2/3/77 [1]

Fuel
Department of Labor (DOL)
Unemployment
Energy Program
Coordinating Committee on Energy and Weather Problems
Drug Abuse

Council of Economic Advisers (CEA)
Norton, Eleanor Holmes
Equal Employment Opportunity Commission (EEOC)
Plains, GA
Switzerland

2/3/77 [2]

Department of Transportation (DOT)
Federal Mining Control and Reclamation Act
Government Reorganization
Hispanic-Americans
Internal Revenue Service

2/4/77 [1]

Witcover, Jules
Federal Home Loan Bank Board
Equal Rights Amendment
Nevada
Federal Trade Commission
Nader, Ralph
General Services Administration (GSA)
United Auto Workers
General Advisory Committee
Small Business Administration (SBA)
Commerce, Department of (DOC)

2/4/77 [2]

Reorganization Act
Ambassadors (US)
Junior Achievement
Long, Russell B. (Sen.)
Ullman, Albert (Cong.)
Dent, John H. (Cong.)
Department of Defense (DOD)
Federal Communications Commission (FCC)

2/5/77 [1]

Jackson, Henry M. (Sen.)
Ullman, Albert (Cong.)
Tax Reform
Cabinet
Department of the Treasury
Council of Economic Advisers (CEA)

2/5/77 [2]

Newspapers

Coordinating Committee on Energy and Weather Problems Chicago, IL
Federal Disaster Assistance
Department of Defense (DOD)
All Volunteer Military
Natural Gas
Supreme Court

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2/7/77 [1]

Chicago IL
Georgia Institute of Technology
Council of Economic Advisers (CEA)
Automobile Industry and Trade
"Fireside Chat's"
Ambassadors (US)
Kennedy-Minott, Rodney
Sweden
Nitze, Paul H.
Warnke, Paul
Arms Control and Disarmament Agency (ACDA)

2/7/77 [2]

Santini, James D. (Cong.)
Inouye, Daniel K. (Sen.)
Rickover, Hyman G.
New Jersey
Governors' Conferences
Economic Policy
Armed Forces-US Navy

2/7/77 [3]

Carter, Amy
Sugar Industry
Federal Register
Cabinet
Brooks Committee on Government Operations
White House
Energy Policy
Bingham, Jonathan B. (Cong.)
King, Martin Luther

2/8/77 [1]

Summit Meetings
South Dakota
Interior, Department of
Humphrey, Hubert H. (Sen.)

Congress
Roots (Book)
Energy Program
Muskie, Edmund S. (Sen.)
Natural Gas

2/8/77 [2]

Drug Abuse Policy
International Boycott Legislation
Jackson, Maynard
Atlanta, GA
Energy Program
Bentsen, Lloyd (Sen.)
Mexico
US-Mexican border

2/9/77

Presidential Visit
Labor, Department of
Department of Commerce (DOC)
House Government Operations Committee
Office of Management and Budget (OMB)
Zero-Based Budgeting
Energy Program
Department of the Interior (DOI)
Tax Reform
Immigration and Naturalization Service (INS)
Mexican-Americans
Veterans
Buffalo, NY
Mexico
Oil Industry
Natural Gas
San Diego, CA
Immigration

2/10/77 [1]

Federal Bureau of Investigation (FBI)
Textile Industry
Ambassadors
Presidential Proclamations
Clifford, Clark
Energy Program
Georgia Institute of Technology
Congressional Black Caucus
Department of Housing and Urban Development (HUD)

Economic Policy Group
Liaison Office

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2/10/77 [2]

Department of Health, Education and Welfare (HEW) Welfare Reform Study
Federal Trade Commission (FTC)
Armed Forces-US Army
Alexander, Clifford
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Department of Housing and Urban Development (HUD)
Percy, Charles H. (Sen.)
Cabinet
Georgia Loves Jimmy Carter Telethon

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Plains, GA
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General Services Administration (GSA)
Human Rights
Bukovsky, Vladimir
Foley, Kevin
Energy Program
Feldman, Trude
Cash, Johnny
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Department of the Interior (DOI)
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Secret Service
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Lopez Portillo, Jose
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Maine
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Human Rights
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Morehouse Medical School
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2/15/77 [2]

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Corpus Christi, TX
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National Security Council (NSC)
Lopez Portillo, Jose
Budget, FY 1978

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2/16/77 [1]

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HEW
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Warnke, Paul
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Cabinet
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Schram, Marty
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Warnke, Paul
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Presidential Conference on Mental Health
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2/18/77 [1]

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Rockefeller, Nelson
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Byrd, Robert C. (Sen.)
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Camp David
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President's Science and Technology Adviser
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Georgia State Archives
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Mondale, Joan
Federal Council on the Arts and Humanities
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Rickover, Hyman G.
Japan
Turner, Stansfield
United Nations
Waldheim, Kurt
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2/28/77 [1]

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Dolvin, Emily Gordy
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Brandt, Willy
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Special Assistant to the President for Consumer Affairs
White House Comment Office
St. Patrick's Day
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Legislation
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Nunn, Samuel A.(Sam) (Sen.)
Cleland, Max
Dobelle, Evan

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Crisis Reaction Procedures
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France
Giscard D'Estaing, Valery
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South Korea
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Executive Office of the President (EOP)

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Cranston, Alan (Sen.)

Warnke, Paul

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US-UK Bilateral Aviation Negotiations
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Special Representative for Trade Negotiations
Tennessee Valley Authority (TVA)
O'Neill, Thomas P. (Cong.)

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Kissinger, Henry
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Graham, Billy

Agriculture

Whaling

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Education

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Department of Transportation (DOT)

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Emory University

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Airline Deregulation
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Atlanta, GA
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Airline Deregulation
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Council of Economic Advisers (CEA)

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Meany, George
Soviet Union (Russia)
Camp David
Press
Welfare Reform
Federal Judges

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Speeches, Addresses, etc.

Container 13

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Glickman, Dan (Cong.)
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Burton, Phillip (Cong.)
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Schlesinger, James
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Council on Environmental Quality (CEQ)
Civil Aeronautics Board (CAB)
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Government Reorganization

3/30/77 [2]

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Council of Economic Advisers (CEA)
Shoe Imports

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Kissinger, Henry
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World Bank
McNamara, Robert
Jackson, Henry M. (Sen.)
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Anti-inflation Program

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Riperton, Minnie
Inflation
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Egypt
Sadat, Anwar

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Egypt
Sadat, Anwar
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Ambassadors (US)
Presidential Library

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Agency for Consumer Advocacy
Ford, Gerald R.
Fort Devens, MA
Government Reorganization

Economic Policy Group
Minority Bank Deposit Program
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Iakovos, Archbishop

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Georgia State Archives
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Gardner, Richard N.
Speeches, Addresses, etc.
United Auto Workers (UAW)
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5/25/77 [2]

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Colombia
Venezuela
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Surgeon General

Radio Navigation Systems
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Consumer Protection Bill
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International Fishery Agreement
Intelligence
Derrick, Butler (Cong.)
Nuclear Energy
Budget, FY 1979
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National Science Foundation
Office of Drug Abuse Policy (ODAP)
Office of Science and Technology Policy (OSTP)

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Roosevelt, Franklin D.
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Watkins, Wade (Cong.)
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Thatcher, Margaret
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Securities and Exchange Commission (SEC)
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Smith, Gerard
Agency for International Development (USAID)

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Australia
Humphrey-Hawkins Bill
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Inaugural Artists
Schwarzenegger, Arnold
US Commission on Civil Rights
Economic Policy
National Air and Space Museum

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Presidential Medal of Freedom

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Stennis, John C. (Sen.)
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Insurance, Health
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Congress
Businessmen
Military Education
National Petroleum Reserve
Norton, Eleanor Holmes
Derian, Patricia M.
McCarty, Virginia Dill
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Civil Aviation

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Cabinet

Narcotics

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Legislation

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Undocumented Aliens

Airline Deregulation

Cabinet

Tax Reform

Armed Forces-US Navy

Rickover, Hyman G.

Handgun Control

Anti-bribery Legislation

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Economic Policy

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Presidential Helicopters

Central Intelligence Agency (CIA)

Kirkpatrick, Lyman B.

Council of Economic Advisers (CEA)

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6/23/77 [3]

Reorganization Project
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Economy
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6/24/77 [1]

Arms Transfers
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Airline Deregulation
Airlines
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HEW

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Rahall, Nick J., II (Cong.)

Smith, Gerard

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Wright, James C. (Jim) (Cong.)

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National Security Council

Auto Safety

Legislation

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Nuclear Energy

Rostenkowski, Daniel D. (Dan) (Cong.)

Poland

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6/27/77 [2]

Yugoslavia (Slovenia, Croatia, Bosnia and Herzegovina, Serbia, Macedonia, Montenegro)

Poland

Reorganization Project

Civil Service Commission

Rickover, Hyman G.

Nuclear Energy

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Organization of Petroleum Exporting Countries (OPEC)

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Levitas, Elliot H. (Cong.)

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Perez, Carlos Andres
Tax Reform
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Mining Industry
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Maritime Industry

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Government Reorganization
Small Business Administration (SBA)
Camp Hoover
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Carter, Amy
Apparel Industry
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Venezuela
Perez, Carlos Andres
Nuclear Regulatory Commission (NRC)
Percy, Charles H. (Sen.)

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Perez, Carlos Andres
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Norway
Department of Justice (DOJ)

Renegotiation Program
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Central Intelligence Agency (CIA)
Kirkpatrick, Lyman
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Wright, James C. (Jim) (Cong.)
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Court Reform
Jackson, Henry M. (Sen.)
Jackson-Vanik Amendment
Attorneys
FBI
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Labor Law Reform
Internal Revenue Service (IRS)
Department of Housing and Urban Development (HUD)
Health
Spann, Karen
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Department of Health, Education and Welfare (HEW)
Humphrey, Hubert H. (Sen.)
Budget, FY 1976-1978
Inouye, Daniel K. (Sen.)
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Department of Defense (DOD)
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Nuclear Energy
Federal Trade Commission (FTC)
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McCormack, Mike (Cong.)
Lloyd, James F. (Cong.)
Yates, Sidney R. (Cong.)
Shoe Industry
Panama Canal
Presidential Trips
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Panama Canal
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National Archives
Nixon records
Civil Service Commission
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Vatican

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Medal of Freedom
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Iran
National Endowment for the Humanities (NEH)
Securities and Exchange Commission (SEC)
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Carter, Lillian
Negroponte, John D.
Federal Elections Commission
Women
Intergovernmental Relations Advisory Commission
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Tanzania
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Germany, Federal Republic of
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Nuclear Non-proliferation
Department of Health, Education and Welfare (HEW)
Child Welfare
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Cooperation
Kirillin, Vladimir
US Commission on Civil Rights

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Cooke, Terence Cardinal

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Sirica, John J.

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Mayer, Robert H.

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11/2/77 [1]

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Human Rights
Embargo-Turkey

Education
Young, Andrew
Congress
Department of Agriculture (USDA)
Sugar Policy

[7/12/78-Not Submitted] [CF, O/A 548]
Department of Health, Education and Welfare (HEW)
Social Security

[7/13/78-Not Submitted] [CF, O/A 548]
Common Cause

[7/17/78-Not Submitted] [CF, O/A 548]
Civil Service Reform

7/18/78 [1]
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Department of Defense (DOD)
Bourne, Peter
International Monetary Fund
Miller, G. William
National Mediation Board
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Indians of North America
Ford, Wendell (Sen.)
Agriculture
Civil Service Reform
Democratic National Committee (DNC)
Budget, FY 1978
China, Peoples Republic of

7/18/78 [2]
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Lake Hartwell, SC
International Trade Commission (USITC)
Arms Control
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[7/18/78-not Submitted] [CF, O/A 548]
Timber Industry

Student Loan Programs

President Carter's Trip to Germany (7/13/78-7/18/78) [Briefing Book], 7/18/78

**President Carter's Trip to Germany (7/13/78-7/18/78)
[Speeches & Drafts], 7/18/78**

Bonn Economic Summit (7/16/78-7/17/78) – [7/18/78]

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Yugoslavia (Slovenia, Croatia, Bosnia and Herzegovina, Serbia, Montenegro, Macedonia, Kosovo)

US Postal Service

Preyer, Richardson (Cong)

Edwards, Don (Cong.)

Montgomery, Gillespie V. (Sonny) (Cong)

Tax Reform

Civil Service Reform

Law Enforcement, Border Management and Immigration Reorganization

Economic Policy

Turkey

Greece

Hospitals

Department of Housing and Urban Development (HUD)

Summit Meetings

Armed Forces-US Navy

Astronomy

Education

Indians of North America

Carter, Lillian

[7/19/78-Not Submitted] [CF, O/A 548]

Department of Agriculture (USDA)

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Anti-inflation proposal

Korea, Republic of

Marshall, Ray

Department of Labor (DOL)

Natural Gas

Department of Education

Arms Control

Scholarships

Los Angeles, CA

Mayors

Javits, Jacob K. (Sen.)
Virgin Islands
Periodicals
News Papers
US Postal Service (USPS)
Fraser, Douglas
Affirmative Action
Bakke Case
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7/21/78

Civil Service Reform
Youth
Agriculture
Press
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Cranston, Alan (Sen.)
Nunn, Sam (Sen.)
US Postal Service (USPS)
Economic Policy
Jackson, Jesse
Domestic Policy Staff (DPS)
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7/24/78 [1]

Federal Highway Administration
1978 Elections
Meeting with George Meany
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Department of Defense (DOD)
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Turkey
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Puerto Rico
Historic Preservation
Democratic National Committee
Watson, Jack
US Postal Service (USPS)
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Cabinet
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White House Staff
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7/24/78 [2]

Anti-inflation Proposals
Controlling Exports to Soviet Union
National Health Plan
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Cabinet
Anti-inflation Program
Budget, FY 1978
Nunn, Sam (Sen.)
Arms Control

7/25/78

Alaska Lands
Proposed 1979 Budget Amendments
Undocumented Workers
Civil Service Reform
Cattle
Economic Policy
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Secret Service
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Legal Services Corporation
Jackson, Jesse
Long, Russell B. (Sen.)

[Possible 1979 Budget Reductions] [7/25/78] [1-2]

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Civil Service Reform
Soviet Union (Russia)
Democratic National Committee (DNC)
Media
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Rhodesia (Zimbabwe)
Reptiles
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Lobby Reform
Muskie, Edmund S. (Sen.)

Bolling, Richard W. (Cong.)
Medal of Freedom
Goldberg, Arthur J.
American Medical Association
Waterway User Charges

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7/27/78

Disposition of Presidential Papers
President's Commission on Coal
Insurance, Health
Kennedy, Edward M. (Sen.)
Summit Meetings
Sirhan Sirhan
Cabinet
Armed Forces-US Army Corps of Engineers
Lake Hartwell, SC
Congress
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Stevens, Theodore F. (Ted) (Sen.)
Criminal Investigation
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7/28/78

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Middle East
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California
Taxation-Proposition 13
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Middle East
Israel
Begin, Menachem
Foreign Aid
Scholarships
Jagoda, Barry
Anti-inflation Program

Rhodesia (Zimbabwe)

8/1/78 [1]

Panama Commission

Vietnam veterans

Karamanlis, Constantine

United Nations

Civil Service Reform

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Asian-Americans

Eagleton, Thomas F. (Sen.)

Small Business Administration (SBA)

Democratic National Committee (DNC)

Mahon, George H.(Sen.)

Defense Budget, FY 1979

Armed Forces-US Navy

Cabinet Summaries

[8/1/78] [2]

White House administrative operations

Office of Science and Technology Policy (OSTP)

General Services Administration (GSA)

Camp David

Domestic Policy Staff (DPS)

AuCoin, Les (Cong.)

Cabinet

8/1/78 [3]

Vietnam veterans

Occupational Safety and Health Administration (OSHA)

Legislation

Asian-Americans

Nuclear Energy

Jagoda, Barry

[8/1/78-Not Submitted] [CF, O/A 548]

Oil Industry

8/2/78

Civil Service Reform Act

Turkish Arms Embargo

Embargo

Inter-American Development Bank (IADB)

Water Projects

Milwaukee, WI

Budget, FY 1979

Coleman, Julia
Supplemental Fiscal Assistance Program
English, Glenn (Cong.)
Costanza, Margaret (Midge)-Resignation
Carter, Lillian

[8/2/78-Not Submitted] [CF, O/A 548]
Circumnavigators Club

8/3/78
Civil Service Reform
New Jersey
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8/3/78-Not Submitted] [CF, O/A 548]
Civil Aeronautics Board (CAB)
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Matsui, Robert
Agricultural Credit Assistance Act
Armed Forces-US Marine Corps
Corman, James (Cong.)
Natural Gas
Embargo-Turkey

[8/4/78-Not Submitted] [CF, O/A 548]

Presidential Trips
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President's Trip to North Carolina & Virginia, [8/4/78-8/6/78]

Agricultural Credit Assistance Act
Association of Southeast Asian Nations (ASEAN)
Navy-yards and Naval Stations
Shipbuilding
Rickover, Hyman G.
Wilson, NC
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8/7/78 [1]

ERISA [Employee Retirement Income Security Act]
HEW's Office of Consumer Affairs
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8/7/78 [2]

New York Emergency Declaration
National Export Policy

8/7/78 [3]

Anti-inflation Programs
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Corman, James (Cong.)
Natural Gas
Domestic Policy Staff (DPS)
Watson, Jack
Hodges, Kaneaster (Sen.)
Student Loan funds

8/8/78

Love Canal
Foreign Policy Accomplishments
Hazardous Waste
Niagara Falls, NY
Congress
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Martin, Louis

Afro-Americans

[8/8/78-Not Submitted] [CF, O/A 548]

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President's Trip to NYC, 8/8/78-8/9/78 [1]

President's Trip to NYC, 8/8/78-8/9/78 [2]

8/9/78

Maine Indian Land dispute

Arms Transfers-Iran

Urban Policy

Camp David

Veterans

Nuryev, Rudolf

Civil Service Reorganization

Waters, Muddy

Energy

Tax Reform

Sanders, Edward

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Ball, George W.

Secret Service

8/10/78

Defense procurement

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Employment/Humphrey-Hawkins Bill

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Martin, Louis

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Television Journalism

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8/14/78

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Domestic Policy Staff (DPS)
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Federal National Mortgage Association (FNMA/Fannie Mae)
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8/15/78

Administration's Themes and Accomplishments
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Meat Import Legislation
Chattahoochee River National Recreation Area
Intelligence Oversight Board (IOB)
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Small Business Administration (SBA)
Consumer Cooperative Bank
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Jordan, Vernon

[8/15/78-Not Submitted] [CF, O/A 548]

International Monetary Fund

8/16/78

Tuition Tax Credit
White House solar Energy Project

Natural Gas
Ambassadorial Appointments
Department of Defense (DOD)
Central Intelligence Agency (CIA)
Israel
Begin, Menachem
Waterway user Fees
Securities and Exchange Commission (SEC)
Government Salaries
Murphy, John M. (Cong.)
Panama Canal Treaty
Economic Policy
Urban Policy
Memphis, TN
Civil Aviation
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[8/16/78-Not Submitted] [CF, O/A 548]
Tennessee Valley Authority (TVA)

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8/17/78

Department of Defense Authorization Bill Veto
Press Conference
Magnuson, Warren G. (Sen.)
Vatican City
Walters, David
Administrative Conference of the United States
Carter, Rosalynn
Civil Service Reform
Michigan-Disaster Assistance
Louisiana

8/18/78 [1]

Department of Education Legislation
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Small Business
Arms Transfers
Schmidt, Helmut
National Transportation Safety Board (NTSB)
Tuition Tax Credit

8/18/78 [2]

Executive Privilege Claim
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8/18/78 [3]

American Battle Monuments Commission
Department of Defense Authorization Bill
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Intelligence Oversight Board (IOB)
Natural Gas
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Federal Employees
Martin Luther King Center-Atlanta, GA
Employment-Humphrey Hawkins Bill
Fraser, Douglas A.
Civil Service Reform
Economic Policy

President's Vacation in Georgia, Idaho and Wyoming, 8/18/78 [Briefing Book]**8/19/78**

Federal Energy Regulatory Commission

8/21/78

Legislation
Civil Service Reform
Baker, Howard H. (Sen.)

8/22/78

Obasanjo, Olesgun
Nigeria
Environment
Civil Aviation-hijacking
Consumer Cooperative Bank
St. Germain, Fernand J. (Cong.)

8/23/78

Organization of American States (OAS)
Meany, George
Human Rights

8/24/78

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DOD authorization Veto
1978 Elections

[8/24/78-Not Submitted] [CF, O/A 548]

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8/25/78

Postal Strikes

Breeder Reactor compromise

Women's Equality Day, 1978

8/26/78 [Empty]

8/27/78 [Empty]

8/28/78

Natural Gas compromise

Common Fund

Economy

Fishing Industry

8/29/78 [Empty]

8/30/78

Department of Defense (DOD)

Urban Policy

8/31/78

Camp David Middle East Summit

Arms Control

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Economic Policy

Natural Gas

Federal Bureau of Investigation (FBI)

Foreign Assistance

Economic Policy

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Camp David

[8/31/78-Not Submitted] [CF, O/A 548]

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9/1/78

White House Anti-inflation Bill

Natural Gas

Civil Service Reform

Campaign polling results

Comprehensive Test Ban (CTB)

Summit Meetings

Arms Control
Byrd, Robert C. (Sen.)
DOD Authorization Bill
Price, Melvin (Cong.)
Natural Gas
Pope John Paul I
Mental Retardation
Civil Service Reform
Employment
Rafshoon, Gerald
Hunger

9/2/78

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9/3/78

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9/4/78 [1]

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Watson, Jack
Hartford, CT
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9/4/78 [2]

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Warnke, Paul

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Religion

9/7/78

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Mondale, Walter F.
Economic Policy
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Democratic National Committee (DNC)

[9/7/78-Not Submitted] [CF, O/A 548]

Interviews

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Hatch Act
Armed Forces-US Navy

9/11/78

Budget, FY 1980-1982
Physical Fitness
Regulatory Reform
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9/12/78

International Monetary Fund (IMF)
Inouye, Daniel K. (Sen.)

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United Nations
Nimeiri, Gaafar Muhammad
Sudan
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Ford, Gerald R.
Public Works

9/13/78 [2]

Natural Gas
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9/13/78 [2] (cont.)

Overseas Private Investment Corporation (OPIC)
Chaikin, Sol
Ambassadors (US)
Ericson, Richard A.
Iceland

9/14/78

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Legislation
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9/18/78

Anti-Inflation initiative
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Wolf, Peter
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Truth or Consequences, NM
Kissinger, Henry

[9/18/78-Not Submitted] [CF, O/A 548]

National Mediation Board

9/19/78

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Rostropovich, Mstislav
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Veterans
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[9/19/78-Not Submitted] [CF, O/A 548]

Rural Electrification Administration (REA)

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9/20/78 [1]

Anti-inflation
Settlements in West Bank and Gaza
Environmental & Health Regulations

Somoza, Anastasio
Nicaragua
Strategic Petroleum Reserve
Sadat, Anwar
Egypt
Natural Gas
Grigorenko, Pyotr
Human Rights
Steel Exports
Plains, GA

9/20/78 [2]

United Steelworkers of America
Labor
Steel Industry
Atlantic City, NJ
Speeches, Addresses, etc.
Legislation

President's Trip to New Jersey, 9/20/78 [Briefing Book]

9/21/78

Energy & Water Development Appropriations Bill
North Carolina
South Carolina
Oregon
Kennedy Space Center
National Aeronautics and Space Administration (NASA)
Elections
Middle East
Ferraro, Geraldine (Cong.)
Mitchell, Parren (Cong.)
Veterans
Young, Andrew
Presidential Veto

9/22/78 [1]

NATO Report Re: Improved Armaments Cooperation
Tax Bill
Hospital Cost Containment
Energy Program
United Nations
Department of Transportation (DOT)
Department of Defense (DOD)
South Carolina
Press

Domestic Policy Staff
Civil Aeronautics Board (CAB)
Wright, James C. (Cong.)
Bevill, Tom (Cong.)
Public Works
Airline Deregulation
Veterans
International Relations
Cabinet Summaries

9/22/78 [2]

Energy & Water Development
Intelligence
International Monetary Fund (IMF)
North Atlantic Treaty Organization (NATO)
Knoxville, TN
Highway Safety
Rhodesia (Zimbabwe)
Smith, Ian
Democratic National Committee
Latin America
Asheville, NC

President's Trip to Asheville, NC & Columbia, SC, 9/22/78 [Briefing Book]

9/23/78

Veterans

[9/23/78-Not Submitted] [CF, O/A 548]

Watson, Jack

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9/25/78 [1]

Tennessee Valley Authority (TVA)
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Economic Policy Group (EPG)
Angola
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Democratic National Committee (DNC)
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Rafshoon, Gerald
Office of Personnel Management (OPM)
International Monetary Fund (IMF)

9/25/78 [2]

1978 Elections

Congressional Black Caucus
Department of Defense (DOD)
United Nations
Charities
Rose, Pete
Civil Aeronautics Board (CAB)
Cabinet
Budget, FY 1979
Town Hall Meeting
Aliquippa, PA
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9/26/78 [1]

Hospital Cost Containment
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Foreign Assistance
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9/26/78 [2]

Administration Accomplishments, Re: minorities
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Burns, Arthur
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[9/26/78-Not Submitted] [CF, O/A 548]

Hammer, Armand
International Monetary Fund (IMF)

9/27/78 [1]

Energy & Water Development Appropriations Act
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Water Projects
Democratic Party

Ambassadors (US)
Bosworth, Stephen W.
Tunisia
Budget, FY 1979
Johnston, J. Bennett (Sen.)
Ross, Diana
Interstate Highway System
Civil Service Reform
Economic Policy
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Businessmen

9/27/78 [2]

Civil Service Reform
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Dayan, Moshe
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9/29/78

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White House Staff
Civil Service Reform
Energy Program
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White House

Advisory Commission on Intergovernmental Relations
Sugar Industry

[9/29/78-Not Submitted] [CF, 0/A 548]

Railroad Strike

[9/30/78]

O'Neill, Thomas P. (Cong.)

President's Trip to Florida, 10/1/78 [Briefing Book]

National Aeronautics and Space Administration (NASA)

Kennedy Space Center

Orlando, FL

Walt Disney World

Trip to Florida, 10/1/78

Arms Sales

Taiwan

Speeches, Addresses, etc.

Businessmen

[10/1/78-Not Submitted] [CF, O/A 548]

Washington, DC

Rapid Transit Systems

10/2/78 [1]

Anti-inflation Program

Economic Policy

United Nations

Department of Defense (DOD)

Kennedy Space Center

Pope John Paul I

Sugar Industry

Overseas Private Investment Corporation (OPIC)

Legislation

Watson, Jack

Abourezk, James G. (Sen.)

Democratic National Committee (DNC)

Arms Control and Disarmament Agency (ACDA)

Governors

Ambassadors (Foreign)

Grenada

German Democratic Republic (Germany)

Ireland

Bangladesh

10/2/78 [2]

Oil

Lance, Bert

Treasury Department

Department of Transportation (DOT)

Community Services Administration (CSA)

Veterans Administration

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Import Relief-ceramic dinnerware

[10/2/78-Not Submitted] [CF, O/A 548]

International Monetary Fund

10/3/78

Civil Space Policy

Foreign Aid

Anti-inflation ““Fireside Chat””

Public Works

Guam

Gromyko, Andrei

Soviet Union (Russia)

Congress

Donnelly, Brian J. (Cong.)

Secret Service

Energy Program

O'Neill, Thomas P. (Cong.)

Television Broadcasting

Atlanta, GA

Martin Luther King Center for Social Change

Cabinet

Libraries

Sidney, NE

Panama Canal Treaty

Maddox, Robert L.

10/4/78

Government Fraud & Waste

Department of State-Foreign Service

Congressional Liaison

Public Works

Energy Exposition '82

Knoxville, TN

Shannon, James M. (Cong.)

Export-Import Bank

Anti-inflation Program

Pepper, Claude (Cong)

Energy Program
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10/5/78

Community Services Administration Scandal
Anti-inflation ““Fireside Chat””
Budget Strategy
Energy & Water Development Appropriation Act
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Soviet Union (Russia)
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Middle East
Chisholm, Shirley (Cong.)
Mavroules, Nicholas J. (Cong.)
Michigan
Brzezinski, Zbigniew
Economic Policy
Energy Program
Employment
Children/adopted
Rice Industry
Carter, Lillian

10/6/78

Railroad Strike
Agency “Sunset” Reviews
Humphrey-Hawkins Bill
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Alaskan Pipeline
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Federal Election Commission (FEC)
Economy
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Council of Economic Advisers (CEA)
Water Projects
Vatican

10/6/78 [Briefing Material]

Water Projects
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President’s Trip to Elkins, WV, 10/7/78 [Briefing Book]

10/10/78 [No. 1][1]

Federal Judicial Election
United Nations
Department of Defense (DOD)
Cabinet Summaries
Domestic Policy Staff (DPS)
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Public Works
News Conference
Federal Election Commission (FEC)
Price, Leontyne

10/10/78 [No. 1] [2]

Humphrey-Hawkins Bill
Energy Program
Surface Transportation Bill
Watson, Jack
Civil Service Reform
Press Conferences

10/10/78 [No. 2] [1]

Foreign Relations Authorization Bill
CSA—Weatherization demonstration Project
Vice President
Price, Leontyne
Trade negotiations
Humphrey-Hawkins Bill
Energy Program
Burton, Philip (Cong.)
Handicapped
Advisory Commission on International Communication, Educational and Cultural Affairs
Legislation
International Relations
Africa
Wildlife

10/10/78 [No.2] [2]

Kennedy Center
Speeches, Addresses, etc.
Elkins, WV

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Recession forecast for 1979
Department of Education

Department of Commerce (DOC)
Byrd, Robert C. (Sen.)
Veterans
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Natural Gas
Heflin, Howell (Sen.)
Barry, Marion
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Anti-inflation Program
Humphrey-Hawkins Bill
Agriculture
Conservation
GOTV Program

10/12/78

Griffin, Robert
Thailand
Chomanan, Kriangsak
Armed Forces-US Army
Korea, Republic of
Energy Program
Urban Policy
Delaney, John (Cong.)
Tax Reform
Inspectors General Act
Solarz, Stephen (Cong.)
Federal Employees
Middle East
Brown, Jerry
Mexico
Sugar Industry

10/13/78

Press
Energy Program
Civil Aeronautics Board (CAB)
Israel
Begin, Menachem
Agriculture
Moynihan, Daniel P. (Sen.)
Welfare Reform
Hospital Cost Containment
Civil Service Reform Bill
Businessmen
Transportation
International Relations

10/16/78

Arms Control
Tax Reform
Congress
Hospitals
Patterson, Jerry (Cong.)
Brown, George E. (Cong.)
National Climate Program
Baker, Howard (Sen.)
Butcher, Jake

10/17/78

Reorganization progress Report
Television Broadcasting
United Nations
Department of Defense (DOD)
Arms Control and Disarmament Agency (ACDA)
International Monetary Fund (IMF)
Energy Program
Democratic National Committee (DNC)
Bradley, Omar N.
Cabinet Summaries
Davis, Jefferson F
American Civil War, 1861-1865
Watson, Jack
Dayan, Moshe
Commodity Futures Trading Commission (CFTC)
Pope John Paul II
Congressional liaison
Economic Policy
Anderson, Marian
Tax Reform

10/18/78

Ocean Shipping Act of 1978 (H.R. 9998)
US-China Bilateral Education Exchange
Regulatory Reform
Egypt
Agriculture
Labor
Aged
Veterans
Pope John Paul II
Stewart, Donald W. (Sen.)
Budget-Continuing Resolution

Domestic Policy Staff
Economy
Legislation
Arms Control
Congress
Speeches, Addresses, etc.
Baltimore, MD
Armed Forces-US Air Force
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10/19/78

FY 80 Budget
Stevens, Ted (Sen.)
Alaska Lands
Ohio
Mental Retardation
Aquaculture Policy

10/20/78

Third Quarter GNP
ERA Ratification Deadline
US-USSR S&T Joint Meeting
Common Fund
Olympic Games (23rd:1984, Los Angeles, CA)
Sugar Industry
Copper Imports
Seignious, George M.
National Productivity Council
Student Loan Marketing Association (SLMA/Sallie Mae)
Alaska Lands
Stevens, Ted (Sen.)
Federal Deposit Insurance Corporation (FDIC)
Regulatory Analysis Program (RAP)

[10/20/78-Not Submitted] [CF, O/A 548]

Tennessee Valley Authority (TVA)
Department of Labor (DOL)

10/23/78

Middle East
Long, Russell B. (Sen.)
Sugar Industry
Inflation

Pope John Paul II
Arms Control and Disarmament Agency (ACDA)
Seignious, George M.
Tax Reform
Agriculture

[10/23/78-Not Submitted] [CF, O/A 548]

Budget, FY 1978

10/24/78

Inflation Speech
Civil Aeronautics Board (CAB)
Anti-inflation Program
Peru
Airline Deregulation
Secret Service
New York City, NY
Moynihan, Daniel P. (Sen.)
Cabinet
Byrd, Robert C. (Sen.)

10/25/78

Holocaust, Jewish (1939-1945)
United Nations
Department of Defense (DOD)
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Busbee, George (Gov.)
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Reuss, Henry S. (Cong.)
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Downey, Thomas J.(Cong.)
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Schlesinger, James

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Watson, Jack
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Carter, Tim Lee (Cong.)

Oil windfall Profits
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[3/30/79-Not Submitted] [CF, O/A 548]

Ambassadors (US)
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Three Mile Island Accident status Report
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United Nations (UN)
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Middle East Treaty
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Solar Energy-White House Project
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Three Mile Island Nuclear Power Plant (PA) Accident, 1979
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Steel Industry
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Railroad Retirement Board
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Palestine Liberation Organization (PLO)

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Bhutto, Zulfikar Ali
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Jackson, Jesse
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Department of Labor (DOL)

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Automobile Industry and Trade
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Oil Industry
Government Contracts
Department of Defense (DOD)
Energy Policy
Alaska Lands
Speeches, Addresses, etc.
Arms Control

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Ribicoff, Abraham (Sen.)
Employment
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Oil Industry

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Harvard University

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Bailey, Donald A. (Cong.)

Energy Program

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Governors' Conferences

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4/10/79 [2]

Democratic Party

Tennessee Valley Authority (TVA)

Oil Industry

Export-Import Bank

Arms Control

Energy Conservation

Budget, 1981

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[4/10/79-Not Submitted] [CF, O/A 548]

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Ali, Muhammad

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Government Waste and Fraud

Three Mile Island Nuclear Power Plant (PA) Accident, 1979

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Hamilton, Lee (Cong.)
Olympic Games (13th Winter: 1980: Lake Placid, NY)
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Rodino, Peter (Cong.)
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Federal Judges
Presidential scholars
Budget, 1980

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Sweden
Iceland
Finland
Vanik, Charles A. (Cong.)
Trade Agreements
Nuclear Energy
Inflation
International Trade
Food
Income
Economy
Polish-Americans
Housing

[4/13/79-Not Submitted-DF]

Bureau of Alcohol, Tobacco and Firearms

Budget, FY 1977

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New York City, NY

Legislation

National Academy of Sciences

Speeches, Addresses, etc.

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National Academy of Sciences

Speeches, Addresses, etc.

Council of Economic Advisers (CEA)

Agency for International Development (AID)

Federal Employees

Secret Service

Speechwriters

College Integration

Alaska Lands

Antitrust Laws

Federal Election Commission

[4/23/79-Not Submitted] [CF, O/A 548]

Child Welfare

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Energy Programs

Colorado

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Presidential Assistants

Holocaust, Jewish (1939-1945)

Speeches, Addresses, etc.

Zimbabwe

Small Business Administration (SBA)

Russo, Martin (Cong.)

Ambassadors (US)

Agriculture

Strauss, Robert

Arms Control

4/25/79 [1]

Domestic Violence

Anti-inflation Program

National Aeronautics and Space Administration (NASA)

Space Shuttle

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Special Trade Representative
Conservation
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Fuqua, Donald (Cong.)
Mississippi
Natural Disasters
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National Academy of Sciences

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Natural Disasters
Federal Judges
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Trade Balance

4/26/79 [2]

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Nuclear Energy
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Turkey
Foreign Aid

Federal Council on Aging
Aged
Muskie, Edmund S. (Sen.)
Excess Profits Tax

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Foreign Aid
Clinch River Breeder Reactor
Education
Merit Systems Protection Board
Japan
Federal Home Loan Bank Board
Arms Control
Treasury Department
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4/27/79 [2]

Strauss, Robert
Middle East
Alcoholism
Excess Profits Tax
Employment
Housing Industry
Bayh, Marvella
Department of Energy (DOE)
Claytor, Graham
International Relations
Cattle Industry

[4/27/79-Not Submitted-DF]

US Attorneys

4/30/79 [1]

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Office of Management and Budget (OMB)
Ribicoff, Abraham (Sen.)
Economic Development
Watson, Jack
Federal Emergency Management Agency (FEMA)
Automobile Industry and Trade

4/30/79 [2]

Department of Education
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Ford, Gerald R.
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Environmental Protection Agency (EPA)
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Department of Defense (DOD)
Stennis, John C. (Sen.)
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Advertising Council
Law Day Speech
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[5/1/79-Not Submitted-DF]

Press Conference

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Regulatory Reform
Medical Research
Human Rights
Moroz, Valentyn
Asian-Americans

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Alaska Lands
Banking Industry
Washington, DC
President's Commission on Personnel Interchanges
Labor

Ambassadors (US)
Alston, Philip H.
Australia
Hays, Brooks (Cong)
Folsom, Jim
Intelligence Oversight Board (IOB)
Bourne, Peter
Environment
Speeches, Addresses, etc.

5/3/79 [2]

Organization of Economic Cooperation and Development (OECD)
Automobile Industry and Trade
Council on Environmental Quality (CEQ)
Congress
DOD
Thatcher, Margaret
United Kingdom
Carter Administration
Arms Control
Women
Religion

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Immigration
Department of Education
Hospitals
Federal Employees
Georgia
Science and Technology
Ambassadors (US)
Mansfield, Mike
Japan
Employment
Bell, Griffin B.
Attorney General
United Kingdom
Thatcher, Margaret
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Military chaplains
Speeches, Addresses, etc.
International Relations

[5/4/79-Not submitted] [CF, O/A 548]

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Atherton, Alfred L., Jr.
Egypt
Soviet Union (Russia)
Australia
DOD
Ribicoff, Abraham (Sen.)
Federal Judges
Small Business Administration
Anti-Nuclear Movement
Wexler, Anne
Jenkins, Ed (Cong.)
Hospitals
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Glenn, John H. (Sen.)
Agriculture
Excess Profits Tax

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Byrd, Robert C. (Sen.)
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Soviet Union (Russia)

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Arms Control
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Gasoline Rationing
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Farmers Home Administration (FmHA)
Education
Medical Research
Georgia Institute of Technology
Dodd, Bobby
Orthodox Church
Romania
Youth Employment
Dingell, John (Cong.)
Television Broadcasting
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Jackson, Henry M. (Sen.)
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Voting Rights Act
Mississippi
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Congress

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Rhodesia (Zimbabwe)
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Department of Health, Education and Welfare (HEW)
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Germany, Federal Republic of
Schmidt, Helmut
National Aeronautics and Space Administration (NASA)
Budget, 1980
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Arms Control
Three Mile Island Nuclear Power Plant (PA) Accident, 1979
Steel Industry
James, Forrest H. (Gov.)
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Gasoline Rationing
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Bunker, Ellsworth
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Moynihan, Daniel P (Sen.)
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Warner, Marvin
Switzerland

5/16/79 [1]

North Atlantic Treaty Organization (NATO)
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Muskie, Edmund S. (Sen.)
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New Jersey

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Automobile Industry and Trade

School Integration

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Stennis, John C. (Sen.)

School Integration

Pollution

Evans, Billy Lee (Cong.)

Energy Policy

Intercontinental Ballistic Missiles (ICBM)

Income

Arms Control

Ambassadors (US)

Warner, Marvin L.

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Javits, Jacob (Sen.)

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Ravenel, Charles D.

Automobile Industry and Trade

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Rail and trucking Deregulation

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Credit unions

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Danielson, George (Cong.)

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Economic Policy

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Danielson, George E. (Cong.)
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Jackson, Maynard
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National Health insurance
Crude Oil Tax
Reigle, Donald W. (Sen.)
Cotter, Bill (Cong)
Jones, Jim (Cong)
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Public utilities
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Energy Department (DOE)
Deutch, John M.
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White House Administration
Byrd, Robert C. (Sen.)
Oil Price Control
Economic Policy Group (EPG)
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5/25/79 [1]

Economic Policy
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Economic Summit
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5/25/79 [2]

National Health Plan
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Kneip, Richard
Singapore
G. William Miller
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Federal Bureau of Investigation (FBI)
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Equal Rights Amendments

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Diesel Fuel
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Germany, Federal Republic of
Schmidt, Helmut
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5/29/79 [2]

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Ambassadors (US)
Vanden Heuvel, William J.
United Nations (UN)
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Religion
Speeches, Addresses. Etc.
Koch, Ed

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Social Security
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China, Peoples Republic of
Securities and Exchange Commission (SEC)
Vice President
State Dept (DOS).- Foreign Service
Veterans
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King, Martin Luther, Sr.

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Bergland, Robert

Department of Agriculture (USDA)

Economy

Sanders, Edward

Conte, Silvio (Cong)

Health

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Freeman, Rowland G.

General Services Administration (GSA)

Rodino, Peter (Cong)

Congress

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Ambassadors (US)

West, John C.

Saudi Arabia

Warner, Marvin

Switzerland

Textile Industry

Goldwater, Barry (Sen.)

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General Advisory Committee

Employment

Intergovernmental Relations

Oil Industry

Interviews

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Automobiles

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Federal Bureau of Investigation (FBI)

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Hazardous Substance Legislation

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Economic Policy Group

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Armenian-Americans

Brademas, John (Cong.)

National Security Council (NSC)

Vice President

6/5/79 [1]

Germany, Federal Republic of

Department of Education

Coal Industry

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Department of Defense (DOD)

Small Business Administration (SBA)

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Organization of Petroleum Exporting Countries (OPEC)

Insurance, Health

6/5/79 [2]

Securities and Exchange Commission (SEC)

Arms Control

Panama Canal Treaties

Foreign Aid

Cabinet

Department of Education

Sex discrimination

Murphy, Jack (Cong.)

6/6/79

Social Security
Oil Industry
Agriculture
O'Neill, Thomas P (Cong.)
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Harriman, Averell
Federal Home Loan Bank Board
Taiwan
Agency for International /Development (AID)
Long, Russell (Sen)
Insurance, Health
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6/7/79 [1]

Governors' Meeting
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Speeches, Addresses, etc.
Department of Education
Dissenters
Zimbabwe
Rickover, Hyman G.
Panama Canal Treaties
Congress

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Congress
Foreign Affairs
Labor
Speeches, Addresses, etc.
Taiwan
Pace, Frank
Physical Fitness
Anti-inflation Program

[6/7/79-Not Submitted-DF]

Anti-inflation Program
White House Fellowships
Democratic National Committee (DNC)

6/8/79 [1]

Solar Energy
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Overseas Private Investment Corporation (OPIC)
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National Aeronautics and Space Administration (NASA)
Frosch, Robert A.

10/7/80

Automobile Industry and Trade

Food
Presidential Campaign, 1980
Visits of State
Shagari, Alhaji Shehu
Nigeria
Tyson, Cicely
Mental Health
Reagan-Kemp-Roth Tax Cut Proposals

10/8/80

Shagari, Alhaji Shehu
Nigeria
Iran-Iraq war
Seychelles
Gasohol
Ethnic-Americans
Presidential Campaign, 1980
Department of Housing and Urban Development (HUD)
Agriculture
Nigeria
Department of Defense (DOD)

[10/8/80-Not Submitted-DF]

Social Security

10/9/80

Presidential Campaign, 1980
Town Meetings
Nashville, TN
Bristol, TN
Winston-Salem, NC
Economic Policy
Refugees
Olympic Games (23rd:1984, Los Angeles, CA)

10/10/80

King, Martin Luther, Jr.
Afro-Americans
Maine
Indians of North America
Interviews
Presidential Campaign, 1980
Tallahassee, FL
Refugees
Excess Profits Tax
Town Meetings

Saint Petersburg, FL
Addabbo, Joseph (Cong.)

10/13/80 [1]

China, Peoples Republic of
Veterans
Cabinet Summaries
Persian Gulf
Synthetic Fuels
Wiesenthal, Simon
Social Security
Intelligence

10/13/80 [2]

Speeches, Addresses, etc.

Container 210

10/14/80 [1]

Presidential Campaign, 1980
Economic Policy
Speeches, Addresses, etc.

10/14/80 [2]

Press/Afro-American
Presidential Campaign, 1980
Speeches, Addresses, etc.
Railroad Deregulation

10/14/80 [3]

Intelligence
Privacy Protection
Speeches, Addresses, etc.
Pittsburg, IL
St. Louis, MO
New York City, NY
Italian-Americans
Presidential Appointments

10/15/80

Iran/Iraq War
Moore, Mary Tyler
Town Meetings
Pittston, PA
Department of Defense (DOD)
Labor
Aged

Boston, MA
Presidential Campaign, 1980

10/16/80 [1]

Speeches, Addresses, etc.
New York City, NY
Hartford, CT
Labor
Housing

10/16/80 [2]

Presidential Campaign, 1980
Speeches, Addresses, etc.
Veterans
Industrial Productivity
Housing
Presidential Appointments
Coal Industry
Shipbuilding
Hartford, CT
Town Meetings
Hempstead, NY

10/17/80 [1]

Presidential Campaign, 1980
Stone, Richard (Sen.)
Israel
Hispanic-Americans
Economic Policy
Veterans
Mobarak, Hosni
Egypt
Grasso, Ella (Gov.)

10/17/80 [2]

Armed Forces-US Air Force
Coastal zone Management act
Veterans
Interviews

10/19/80

Speeches, Addresses, etc.
Presidential Campaign, 1980

Container 211

10/20/80 [1]

Synthetic Fuels

Presidential Campaign, 1980

Interest Rates

Speeches, Addresses, etc.

Arms Control

Afro-Americans

New York City, NY

Youngstown, OH

Town Meetings

Beaver Falls, PA

10/20/80 [2]

Speeches, Addresses, etc.

New York City, NY

Arms Control

Afro-Americans

[10/20/80-Not Submitted-DF]

Environment

10/21/80

Ambassadors (Foreign)

Liberia

Jewish-Americans

Waste disposal

Council on Wage and Price Stability (COWPS)

Refugees

10/22/80

Presidential Campaign, 1980

Beaumont, TX

Town Meetings

New Orleans, LA

Miami, FL

Democratic National Committee

Orlando, FL

Texarkana, TX

Waco, TX

10/23/80

Dayan, Moshe

Breeder Reactors

Hazardous Waste (Love Canal)

Goldberg, Arthur J.

Reagan, Ronald W.

Speeches, Addresses, etc.

Afro-Americans

Labor
Jewish-Americans
World Bank
Draft Registration
Insurance, Health
Democratic National Committee (DNC)

10/24/80

Consumer Price Index
Kennedy, Edward M. (Sen.)
Presidential Campaign, 1980
Presidential Appointments

[10/24/80-Not Submitted-DF]

Education, Department of

10/25/80 [1]

Jackson, Henry M. (Sen.)
Human Rights
Farm Policy

10/25/80 [2]

Automobile Industry Regulation
Presidential Campaign, 1980
Speeches, Addresses, etc.
Huntington, WV
Toledo, OH
Grand Rapids, MI

10/27/80

Television Broadcasting
Speeches, Addresses, etc.
Huntington, WV

10/29/80

Presidential Campaign, 1980
Speeches, Addresses, etc.
Newark, NJ
Rochester, NY
Town Meetings
Pittsburgh, PA

10/30/80

Presidential Campaign, 1980

Speeches, Addresses, etc.
Bay City, MI
St. Louis, MO
New York City, NY
Philadelphia, PA
Carey, Hugh (Gov.)
Rapid Transit Systems
Ambassadors (US)
Valdez, Abelardo

Container 212

10/31/80

Presidential Campaign, 1980
Speeches, Addresses, etc.
Reagan, Ronald W.
Town Meetings
Columbia, SC
Lakeland, FL
Memphis, TN
Alcohol Fuels

11/1/80

Presidential Campaign, 1980
Speeches, Addresses, etc.
Carter vs. Reagan
Energy Policy
Farm Policy
Labor
Equal Rights Amendments
Defense Policy
Arms Control
Foreign Policy
Milwaukee, WI
Brownsville, TX
San Antonio, TX
Abilene, TX
Fort Worth, TX

11/2/80 [1]

Wallace, George
Byrd, Robert C. (Sen.)
Speeches, Addresses, etc.
Portland, OR
Seattle, WA
Akron-Canton, OH
Chicago, IL

Energy Policy
Farm Policy
Equal Rights Amendments
Defense Policy
Arms Control
Foreign Policy

11/2/80 [2]

Presidential Campaign, 1980
Michigan
Labor
Granite City, IL

11/3/80

Presidential Campaign, 1980

11/5/80

Head Start Program
Cutler, Lloyd
Brzezinski, Zbigniew
Speeches, Addresses, etc.
Alcohol Fuels
Automobile Industry and Trade
Carter, Jack
Iran Hostage Crisis, 1979-1981

[11/7//80-Not Submitted-DF]

Cuba

11/8/80

Approved and requested Proposals

11/11/80

Black Voting Results in 1980 Election
Organization of American States (OAS)
Legislation
Tax Reform
Congress
Employment
Kahn, Alfred E.- Resignation
Economic Policy Group (EPG)

11/12/80

Conference on Security and Cooperation in Europe (CSCE)
Iran Hostage Crisis, 1979-1981
Nuclear Energy

Congress

Container 213

11/13/80

Organization of American States (OAS)

Ambassadors (US)

McGee, Gale

National Aeronautics and Space Administration (NASA)

Labor

Begin, Menachem

11/14/80

January 1981 Budget

Auto Industry and Trade

Department of Education

Department of Treasury

Baker, Howard (Sen.)

Congress

Democratic National Committee (DNC)

Industrial Productivity

Labor

11/15/80

Canada

National Security Council

Democratic National Committee (DNC)

Cutler, Lloyd-Resignation

Budget, FY 1982

Interest Rates

Agriculture

Secret Service

Mondale, Walter F.

11/17/80 [1]

Penn Central Litigation

Poland

Hawaii

Arms Transfers

Saudi Arabia

Budget, FY 1982

Defense Budget, FY 1981

Relocation of Japanese Americans, 1942-1945

Inouye, Daniel K. (Sen.)

11/17/80 [2]

President's Management Improvement Council

Handicapped

[11/18/80]

Personal letters

11/19/80

Organization of American States (OAS)

Vance, Cyrus

Budget, FY 1981

Nobel Prize

Carter, Billy

Housing

Alexander, Clifford L., Jr.-Resignation

Federal Judges

Reagan, Ronald W.

11/20/80 [1]

Reagan, Ronald W.

Middle East

International Relations

Gallen, Hugh (Gov.)

US Postal Service (USPS)

Synthetic Fuels

Wright, James C. (Jim) (Cong.)

Oil Imports

11/20/80 [2]

Disposition of Presidential Papers

Ambassadors (US)

Alston, Philip H.

Australia

Bennett, W. Tapley, Jr.

North Atlantic Treaty Organization (NATO)

Carpenter, Liz

USPS

Presidential Campaign, 1980

[11/21/80-Not Submitted-DF]

White House Conference on Coal Exports

Container 214

11/24/80

Dresser Industries

Food

Tobacco

Education, Department of

Treasury, Department of
Speeches, Addresses, etc.
Veterans
Ambassadors (Foreign)
Congress
Budget, FY 1981
Civil Rights
Farewell Address
International Relations
Reagan, Ronald W.
Entertainment Events

11/25/80

Gasoline decontrol
Religion
Refugees
Price Indexes
Brown, Jerry (Gov.)
Afro-Americans
Handicapped

[11/25/80-Not Submitted-DF]

Owen, Henry

11/26/80

Budget overview
McFadden Act (Interstate banking Regulation)
Gasoline decontrol
Congress
Carter, Jeffrey
Byrne, Brendan (Gov.)
White House Conference on Coal Exports
Alcohol Abuse
Federal Judges
Breyer, Stephen G.

12/1/80

Armed Forces-US Navy
Presidential Papers
Congress
International Development Cooperation Agency
Inouye, Daniel K. (Sen.)
Education, Department of

12/2/80 [1]

White House Computer Records

Speeches, Addresses, etc.
Alaska Lands
Congress

12/2/80 [2]

Hobbies
Speeches, Addresses, etc.
Israel
Kirkland, Lane

12/3/80 [1]

Panama sea level canal feasibility Study
Rapid Transit Systems
Atlanta, GA
White House Office of Administration
WH computer Systems
Cabinet
Graham, Billy
White House Staff
Environment
California

12/3/80 [2]

Farewell Address material
Performing Arts
Democratic Party
Housing

[12/3/80-Not Submitted-DF]

1977 Inaugural Committee
Youth

12/4/80

Arms Transfers
Papua New Guinea
Hobbies
Civil Rights
White House Computer Systems
Afro-Americans
Moe, Richard
Congress
International Relations
Cabinet
Labor

[716 Jackson Place 12/4/80]

12/5/80

International Energy Agency (IEA)

International Trade

Eizenstat, Stuart

Employment

Budget, FY 1981

McDonald, Alonzo L.- Resignation

International Relations

[12/5/80-Not Submitted-DF]

Agency for International Development (AID)

Container 215

12/8/80 [1]

Hawaii

White House Office of Science and Technology

12/8/80 [2]

Hobbies

President's Export Council

White House computer Systems

Export-Import Bank

Corman, James (Cong.)

Refugees

Puerto Rico

Department of Education

Department of Treasury

Carter Presidential Library

Gasohol

Farewell Address

Intelligence Oversight Board (IOB)

[n.d., ca. 12/8/80-Transition Briefing Book]

[n.d. ca. 12/8/80-Policy and Supporting Positions]

[12/8/80-Not Submitted-DF]

Peace Corps

Family Policy

12/9/80

Strauss, Robert S.

Housing

US Postal Service (USPS)

Democratic National Committee (DNC)

12/10/80

Carter Presidential Library
National Science Board
Cronkite, Walter
Television Journalists
White House Staff

12/11/80

Commission on Wartime Relocation and Internment of Civilians
Ambassadors (Foreign)
Hazardous Waste
Paperwork Reduction
White House Staff
Carter Inaugural Fund
Family Policy

Presidential Appeals ('82 Budget) 12/11/80

12/12/80

Disposition of Presidential Papers
Hobbies
Randolph, Jennings (Sen.)
Synthetic Fuels
Israel
Democratic National Committee
El Salvador

[12/12/80-Not submitted-DF]

Soviet Union (Russia)
Poland
Oil Imports

Container 216

12/15/80

Synthetic Fuels Corporation
Carter, Billy
Coal Exports
Soviet Union (Russia)
Poland

12/16/80 [1]

Congress
White House Staff
Women
Cabinet Summaries

Presidential Papers
Industrial Productivity
Afro-Americans

2/16/80 [2]

Hobbies
Federal Employees

[12/16/80-Not Submitted-DF]

Global Resources and Environment Task Force

Support Ratings of 96th Congress 12/17/80 [1-2]

12/17/80

Carter Presidential Library
Oklahoma
Industrial Productivity
Environment
California
Budget, FY 1982
Press, Frank-Resignation

12/18/80

Presidential Appointments
Israel
Intelligence Oversight Board (IOB)

'82 Budget-Presidential Wrap-Up Session, 12/18/80

12/19/80

Mandatory Oil Import Program License Fees
Iran Hostage Crisis, 1979-1981
Family Action Liaison Group (FLAG)
Schlesinger, James R.
Press
Small Business Administration
Japan
Synthetic Fuels Corporation

12/22/80 [1]

Defense Budget, FY 1981-1982
Department of Defense (DOD)
Health and Human Services, Department of
Family Liaison Action Group (FLAG)
Iran Hostage Crisis, 1979-1981
Women

New Hampshire
Armed Forces-US Navy
Export Policy
Carter Presidential Library

Container 217

12/22/80 [2]

Export Policy
Cabinet Summaries
Budget, FY 1982
Tax Reform

[12/22/80-Not Recommended-DF]

Regulatory Reform

12/23/80

Price Indexes-Check
Federal Judges
Moore, Frank

[12/23/80-Not Submitted-DF]

Federal Employees

12/29/80

Atlanta, GA

12/31/80

Democratic National Committee
Legislation
Presidential Papers
Iran Hostage Crisis, 1979-1981
Federal Judges
Hawaii
Puerto Rico
Refugees

[12/31/80-Not Submitted-DF]

Federal Procurement
Federal Employees

1/2/81

Federal Employees

1/5/81

Military Education

Luncheons
Carter Presidential Library
Religion
Cabinet Summaries
Head Start

1/6/81

Specialty Steel
Democratic National Committee
Afro-Americans
Luncheons

1/7/81

Hazardous Substances Export Policy
Nuclear Energy
Environment
Haig, Alexander M.
Democratic National Committee
Federal Employees
Olympic Games (22nd: 1980, Moscow, USSR)
Dinners
Department of Justice (DOJ)
White House Office of Administration

1/8/81

Selig, Steven

[1/8/81-Not Submitted-DF]

School Integration

[1/9/81]

Environment

1/12/81 [1]

Reagan, Ronald W.
Presidential Papers
Presidential Appointments
Cabinet Summaries
Budget, FY 1982
Presidential Energy Efficiency Award
White House
Natural Disasters
Italy
Drug Abuse

1/12/81 [2]

US Automobile Industry
Carter, Billy
White House Administration
Economic Report of the President, 1981

1/12/81 [3]
El Salvador
Women
Federal Employees
Medal of Freedom
State Department
Budget, FY 1982

1/13/81 [Empty]

[President's Farewell Address to the Nation, 1/14/81]

[1/17/81]
Egypt
Greece

[Return to series list](#)

Enrolled Bill Notification Memoranda

Scope and Content: This series was opened in 1990. Container 218. This series contains briefing memoranda regarding pending legislation. Arranged chronologically.

Container List:

Container 218
2/28/77-12/18/80

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Presidential Paper Flow Control Logs

Scope and Content: This series was opened in 1990. Containers 219-221. This series contains status logs of documents handled by the Staff Secretary. Arranged chronologically.

Container List:

Container 219
1/21/77-7/30/77

Container 220
4/1/77-6/13/77 [CF, O/A 547]

Container 221

8/1/77-1/11/78 [CF, O/A 547]

[Return to series list](#)

Presidential Telephone Calls-Backup Material

Scope and Content: This series was opened in 1990. Containers 222-223. This series contains scattered telephone call logs, lists of callers, notes, and correspondence. Arranged chronologically.

Container List:**Container 222**

Staff Secretary's Log, 12/79-12/80

Container 223

White House Operator's Log 10/79—12/80

[Return to series list](#)

Staff Cover Memoranda ("Blue Card Info")

Scope and Content: This series was opened in 1990. Containers 224-227. This series contains correspondence, cover memoranda, and notes. Arranged alphabetically by name of White House staff person and there under chronologically.

Container 224

Brzezinski, Zbigniew, 1/24/77-1/19/78

Carter, Hugh 1/24/77-1/11/78

Costanza, Midge, 2/8/77-12/27/77

Eizenstat, Stuart, 1/21/77-1/18/78

Container 225

Fallows, Jim, 1/24/77-12/27/77

Harden, Richard, 2/7/77-9/30/77

Jordan, Hamilton, 1/24/77-1/16/78

King, Jim, 3/14/77-11/4/77

Kraft, Tim, 1/25/77-12/21/77

Lance, Bert, 2/1/77-1/13/78

Container 226

Lipshutz, Bob, 1/21/77-1/19/78

Moore, Frank, 1/24/77-1/17/78

Powell, Jody, 1/28/77-1/19/78

Schlesinger, James, 2/1/77-1/19/78

Schneiders, Greg, 1/24/77-11/8/77

Schultze, Charles, 1/23/77-1/17/78

The Vice President, 2/1/77-1/16/78

Container 227

Watson, Jack, 1/26/77-1/18/78

Miscellaneous, 1/24/77-1/19/78

[Return to series list](#)

Staff Scheduling Memoranda

Scope and Content: This series was opened in 1990. Containers 228-231. This series contains correspondence, memoranda, briefing material, notes, and lists of names related to the schedules of White House staff. Arranged chronologically.

Container List:

Container 228

1/21/77-7/13/77 [CF, O/A 545]

Container 229

7/14/77-12/27/77 [CF, O/A 545]

Container 230

1/10/78-4/28/78 [CF, O/A 546]

Container 231

5/1/78-9/20/78 [CF, O/A 545]

[Return to series list](#)

Status of Presidential Request Memoranda

Scope and Content: This series was opened in 1990. Containers 232-233. This series contains correspondence, memoranda, notes, and list of names. Arranged chronologically.

Container List:

Container 232

1/28/77-12/14/78

Container 233

1/2/79-9/8/80

[Return to series list](#)

Presidential Briefing Material Relating to the Billy Carter Libyan Investigation

Scope and Content: This series was opened in 1990. Containers 234-235. This series contains correspondence, memoranda, briefing material, reports, press statements, and the president's questions and answers. The material includes the President's report to the Senate Judiciary Committee with drafts; logs of calls to Billy Carter by White House staff and the President; Counsels Office's notes regarding conversations with Billy; the President's draft statements to the press; and the final Senate Committee Report. Arranged alphabetically by folder title.

Container List:

Container 234

(Inquiry into the Matter of Billy Carter and Libya - Committee on the Judiciary to the United States Senate. 9/80)

(Miscellaneous Notes. Questions and Answers and Background Information.)

(News Conference/Press Briefings. 7/22/80-7/31/80)

Personal Notes of the President/Extracts from Conversations on Billy Carter. (1/26/78-10/14/80)

Container 235

Press Statement on Billy Carter. (n.d. ca. 8/80)

(Report of the President to the Subcommittee of the Committee on the Judiciary, United States Senate. 8/4/80)

Report to Senate Judiciary Committee on Billy Carter. (8/1/80-8/2/80)

(Statement of the President and Report of Counsel to the U.S. House Committees. 8/18/80)

Statement of (Zbigniew) Brzezinski on Billy Carter, (8/1/80)

[Return to series list](#)

Rick Hutcheson's Subject Files

Scope and Content: This series was opened in 1990. Containers 236-251. This series contains correspondence, memoranda, notes, briefing material, press releases, photographs, clippings, and miscellaneous printed material. The material relates to presidential appointments information, Cabinet representatives meetings minutes and notes; the 1980 Democratic National Committee convention planning and scheduling; delegate selection and nominating rules; fact sheets regarding the Carter presidency; lists and notes regarding presidential calls relating to the election; and lists of high level memorandums to the President regarding White House staffing and appointments. Arranged alphabetically by folder title.

Container List:

Container 236

Assistant Secretaries

Cabinet Representatives

Compliance Review Commission, 5/1/78-1/11/79

Convention Planning, 1980

Convention Rules, 1980

Correspondence, 1/27/77-5/12/78

Correspondence, 5/11/78-2/21/80

Container 237

Credentials Committee

Delegate Selection, 1980 [1-3]

Container 238

Delegate Selection, 1980 [4-5]

Democratic National Committee [1-6]

Container 239

Democratic National Committee [7-9]

DOT Personnel Search

DPS Weekly Status Report, 6/3/77-12/16/77

Container 240

Election Campaign, 1978

Fact Sheets [1-7]

Container 241

Fact Sheets [8]

Jordan, Hamilton -- Meetings, 4/25/78-1/24/79

Jordan, Hamilton -- Memos, 9/4/79-5/27/80

Midterm Conference, 1978 [1-6]

Container 242

Midterm Conference, 1978 [7-8]

Memos Received, 1/24/77-12/21/79

Memos Sent, 1/21/77-7/25/77

Container 243

Memos Sent, 8/1/77-12/1/80

NEA Suit

Container 244

Ohio [1-8]

Container 245

Ohio [9-16]

Container 246

Ohio [17-22]

Ohio EPA Coal Issues [1-2]

Container 247

Ohio EPA Coal Issues [3-4]

Ohio Meetings

Oklahoma
Oregon and South Dakota [1-2]

Container 248

Panama Canal -- Calls to Arizona, 9/28/77-2/10/77
Platform Committee Meetings, 12/27/79-6/25/80
Rules Committee Meetings, 5/20/80-8/11/80
Senior Staff Meeting Minutes, 1/20/77-9/4/79
Speech Material

Container 249

Steubenville Trip
Transition, 8/24/76-2/24/77
Transition -- Personnel, 1/10/77-3/16/77
Tax Package Project, 2/24/78-4/6/78
Virginia [1]

Container 250

Virginia [2-8]

Container 251

Weekly Political Calls, 1/17/79-9/25/79
Winograd Commission, 1977-78

[Return to series list](#)

Rick Hutcheson's and Bill Simon's Chronological File

Scope and Content: This series was opened in 1991. Containers 252-258. This series contains correspondence, memoranda, notes, briefing material, press releases, photographs, clippings, and miscellaneous printed material. This series mainly relates to 1980 campaign travel in the form of travel packets. Arranged chronologically.

Container List:

Container 252

Memos and Correspondence, 1/12/77-4/25/77

Container 253

Memos and Correspondence, 4/26/77-12/5/77

Container 254

Memos and Correspondence, 12/6/77-7/12/78

Container 255

Memos and Correspondence, 7/14/78-1/22/79

Container 256

Memos and Correspondence, 1/23/79-9/26/79

Container 257

Memos and Correspondence, 9/28/79-5/8/80

Container 258

Memos and Correspondence, 5/9/80-8/28/80

[Return to series list](#)

Bill Simon's 1976 Campaign Transition Files

Scope and Content: This series was opened in 1991. Containers 259-263. This series contains correspondence, notes, briefing material, press releases, schedules, travel vouchers, clippings, and printed campaign literature. Arranged alphabetically by folder title.

Container List:**Container 259**

Affirmative Action

CAB Decisions

Campaign Forms

Convention Info

Convention Schedules

Daily Political Reports, 3/22/76-9/7/76

Container 260

Delegates

Delegates File - 1976 Campaign

Democratic National Committee

Democratic National Committee -- Campaign Consultation Program

General Election

Personnel - Campaign

Position Papers

Container 261

Presidential Appointments

Press Reports

Primary Campaign Statements

Resumes [1-3]

Container 262

Resumes [4-10]

Container 263

Schedules, 1/31/77-12/25/77
Scheduling
Simon, William - Personal File
Transition Memos, 9/30/76-1/31/77
Transition Form Letters
Voter Registration

[Return to series list](#)

Bill Simon's Subject Files

Scope and Content: This series was opened in 1991. Containers 264-286. This series contains correspondence, memoranda, notes, briefing material, schedules, maps, press releases, printouts, clippings and miscellaneous printed material. The material includes election night scheduling of presidential calls; travel information packets; speaker tracking schedules; and a great deal of material from the White House Information Travel Center. Arranged alphabetically by folder title.

Container List:

Container 264

Address Data Bank
Alaska SBA (Small Business Conference), 7/4/79-7/9/79
Anti Inflation Policy Info
(Analysis of the Current Executive Office of the President, 12/23/76)
Arizona Briefing on SALT II, 12/14/78
(Automated System for the White House) [1]

Container 265

(Automated Systems for the White House) [2-4]
(Background Reports - Office of Media Liaison)
(Bureau of Labor Statistics Computer System)

Container 266

Campaign Guidelines, 1980
Census Patronage
Central Computer System
CLASS Computer System
(Computer Printout - Congressional District Cluster)
(Computer Printout - Hospital Cost Containment - Master Work Plan)
(Computer Printout - Political Contacts - Alaska, Hawaii, Nevada, Arizona)
(Computer Printout -- Presidential Issue Tracking System)
(Computer Printout -- SALT II Ratification - Master Work Plan)
(Computer Printout - White House Personnel)
(Community Services Administration)
(Congressional Races)
Convention Booklet

Container 267

Convention Briefing Points
Convention Housing
Convention Planning Info
Convention Staffing
Coro Foundation Project
Democratic Midterm Conference, 1978
Denver and Los Angeles SBA Meetings, 10/25/78-10/28/78
(Economic and Budget Reports)
Election Night, 1978 [1-2]

Container 268

Election Night, 1978 [3]
End of Session Legislation, 1978
Energy Task Force
ERA
Federal Domestic Assistance Catalog, 1978
Federal Domestic Assistance Catalog, 1979
Federal Domestic Assistance Catalog, 1980
Intergovernmental Fiscal Analysis Project

Container 269

Iowa Caucus Material
Las Vegas SBA Conference, 11/17/78
Mideast Treaty Info
Misc. Draft Material
Misc. Info Systems Material [1-2]

Container 270

Misc. Info Systems Material [3]
Misc. Research Info
Natural Resources Reorganization, 1979
Natural Resources Reorganization - Work Plan, 1979 [1-2]

Container 271

Office Manual - Division of Computation and Modeling
Panama Canal Info
Pacific Basin Conference, 2/17/80-2/20/80
Political Info
Presidential Agenda, 1979
Presidential Mail [1]

Container 272

Presidential Mail [2]
President's Reorganization Project, 1977

"Progress in Environmental Quality"
Relocation Contract Dispute - North Bonneville, Washington
Research Materials
SALT II
SBA Conference - Phoenix, 3/1/79
Standard Metropolitan Statistical Areas

Container 273

Telephone Directory - Executive Office of the President, 1979)
Telephone Directory - White House, 1977
Travel Folder
Urban Policy
U.S. Government Publications
White House Central Files Manual [2]

Container 274

White House Classification Index
White House Conference - SBA, 6/1/79
White House Correspondence Manual
White House Information and Travel Center [1-5]

Container 275

White House Information and Travel Center [6-12]

Container 276

White House Information and Travel Center [13-20]

Container 277

White House Information and Travel Center [21-28]

Container 278

White House Information and Travel Center (29-35)

Container 279

White House Information and Travel Center [36-46]
White House Information and Travel Center - Travel Packets, 4/14/78-6/20/78

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White House Information and Travel Center - Travel Packets, 6/21/78-11/30/79
White House Information and Travel Center - Travel Packets, 12/3/79-1/21/80

Container 281

White House Information and Travel Center - Travel Packets, 1/21/80-10/20/80
White House Information and Travel Center - Speakers Bureau, 5/1/78-9/7/79

Container 282

White House Information and Travel Center - Speakers Bureau, 9/13/79-3/27/80
White House Information and Travel - Speaker Tracking, 4/4/80-5/15/80

Container 283

White House Information and Travel - Speaker Tracking, 5/16/80-9/5/80

Container 284

White House Information and Travel - Speaker Tracking, 9/5/80-12/18/80

Container 285

Oversized Printouts (Transferred from Other Boxes)

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Oversized Printouts (Transferred from Other Boxes)

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Bill Simon's 1980 Campaign Files

Scope and Content: This series was opened in 1991. Containers 287-300. This series contains correspondence, memoranda, notes, briefing material, schedules, press releases, printouts, clippings, and printed campaign literature. The material includes a great deal of information regarding political information by states. Arranged alphabetically by folder title.

Container List:

Container 287

Action (Massachusetts) (EMPTY)

Alaska

Alaska - Miscellaneous

Anderson - Nichols Massachusetts

Arizona

Arizona/Nevada Trip with Miss Lillian, (10/23/79 and 12/12/79-12/14/79)

Arizona/Nevada Trip with Miss Lillian Follow-up, 12/79

Arizona Steering Committee

Arlington (Massachusetts)

Container 288

Background Info - Carter/Mondale

Belmont Massachusetts

California

California Steering Committee

Cambridge/Somerville (Massachusetts)

Campaign - Miscellaneous

Carter/Mondale Administration Memos, (1/27/80-5/5/80)

Carter/Mondale Administration Memos, 9/80 (Massachusetts) (EMPTY)

Carter/Mondale General Election, 9/80 (Massachusetts)

Carter/Mondale General Election '80 - Miscellaneous Field Items (Massachusetts)
Carter/Mondale Re - Election Advertisements
Debriefing Conference, (11/5/80-11/7/80)
Energy Info, 7/79
Extra Copies Sent, 9/80 Receipts
Ferraro, Geraldine, Rep.)
Framingham/Lowell (Massachusetts)
Goldman, Sachs & Co. (Massachusetts)
GOTV (Get Out The Vote) - Lit. Drop (Massachusetts)
Government and Politics Intern - Fall, 1980
Greater Washington, DC Metro Area - Name Lists

Container 289

Hawaii
Hawaii - Miscellaneous
Hyawan Associates
Interest Groups (Massachusetts)
Inter - Office Memos, 8/27/80-10/6/80
Iowa, 1980
Iowa Follow-up
Issue - Carter Record
Issues - Anderson, (John, Rep.)
Issues/Background (Massachusetts)
Issues Briefing Packets
Issues/Comparisons (Candidates)
Issues - Platform
Issues – Reagan, Ronald
Jewish- President Carter and the Jewish Community

Container 290

Main Office - 80 Broad St. (Massachusetts)
(Maricopa County, Arizona - Computer Printout)
(Massachusetts)
(Massachusetts - Index Card Name List)
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Miscellaneous Political, 6/80 [1]

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Miscellaneous Political, 6/80 [2]
Miscellaneous Political - Accomplishments and Background Info, 7/79
Miscellaneous Political Articles, 1978
Miscellaneous Political Info, 4/79-6/79
(Name List - Computer Printout)
Nevada
(Nevada - Miscellaneous)

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Newman, Fox, & Parks) (Pennsylvania)
Newton/Brookline/Concord (Massachusetts)
New York - Carter/Mondale Campaign Info
New York - Carter/Mondale Receipts
New York - Jewish Community Info
(New York - Miscellaneous)
New York - Political Info
(Nova University - Florida)
(Office of Media Liaison - Background Reports)
Ohio Info
Pending Phone Calls and Messages (Massachusetts)
Pennsylvania - Carter/Mondale Receipts
Pennsylvania Primary Campaign, 4/80
Pennsylvania Primary Campaign Info, 4/80
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(Pima County, Arizona)
Political Analysis - Update, 7/79

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Political Info 1978, 7/78 [1-2]
Political Info 1978, 7/78-9/78
Political Info, 9/78-11/78[1-2]

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Political Info, 11/78-12/78
Political Info, 1/79-4/79
Political Info - Alaska, 4/1/79
Political Info - Arizona [1]

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Political Info - Arizona [2]
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Political Info - Nevada
Political Miscellaneous, 9/80
Political Miscellaneous, 1980
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(Precinct Maps for Massachusetts)
Press Briefing, (3/14/80)
Printing (Massachusetts)
(Procedures for Reviewing Mailing Lists)
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Simon, Bill [1-2]

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(Theobald, Mark R.)

(Travel Packet Memos)

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Voter Identification Program

(Waldman, Jeffrey Chase)

Watertown (Massachusetts)

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Weddington, Sarah, To Nevada and Arizona, 3/80

Weintraub, Walter, 6/79

Weintraub, Walter/NTA, 6/79

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(Maricopa County, Arizona - Computer Printout) (Transferred From Box 290)

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(Massachusetts - Index Card Name List (Transferred From Box 290))

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(Name List - Computer Printout (Transferred From Box 291))

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(Precinct Maps for Massachusetts (Transferred From Box 295))

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Biographical Note- Richard Gordon Hutcheson III

- | | |
|---------|---|
| 1951 | Richard Gordon Hutcheson III was born, Yorktown, Virginia |
| 1973 | B.A. Political Science in 1973 from Swarthmore College |
| 1974 | Assistant to DNC Director o Political Research (Paul Lutzker)
M.A. in Political Science from the University of California, Berkley |
| 1975 | Carter Presidential Campaign aide, specializing in delegate selection, issues research, and speechwriting |
| 1976 | National Campaign Coordinator and Assistant to Hamilton Jordon, Carter/Mondale Presidential Campaign, Atlanta, Georgia |
| 1976-77 | Staff Assistant, Carter/Mondale Transition Planning Group, Washington, DC |
| 1977-81 | Staff Secretary to the President |

Biographical Note- William D. Simon

- 1951 Richard Gordon Hutcheson III was born, Washington, DC
- 1972 Agricultural worker, Kibbutz Ein Hamifratz, Israel
- 1972-74 Attended San Diego State University majored in Political Science
- 1974-75 Staff Assistant to Congressman Thomas M. Reese
- 1975 Paralegal Welfare Advocate, San Francisco Neighborhood Legal Assistance Foundation
- 1976 B.A. in Political Science from University of California, Berkley
Administrative Assistant to Rich Hutcheson and Hamilton Jordon, Carter/Mondale Presidential Campaign, Atlanta, Georgia
- 1976-77 Staff Assistant, Carter/Mondale Transition Planning Group, Washington, DC
- 1977-81 Deputy Staff Secretary to the President